Canadian Vintage Motorcycle Group

Great Pine Ridge Section

Treasurer’s Role

The Section Treasurer is accountable for the financial health of the section through bookkeeping, financial reporting and sound financial strategies

The Section Treasurer performs the following tasks:

* maintain adequate records of income and expenses using readily available tools
* pay monies owed by the section
* deposit monies paid by to the section
* maintain the section’s investments
* ensure section expenses are affordable and able to be funded through use of a budget and other financial tools
* research and recommend financial strategies that benefit the section
* provide financial input to decisions made by the section executive
* track and report the section’s financial position
* prepare and submit the year-end financial report using the format prescribed by CVMG NE
* as one of 2 GPR section executives, hold signing authority on all section financial accounts

My experience in this position is that it takes up 2-3 hours per month.