



National Executive Meeting

AGENDA

Sunday, March 13, 2022, via Zoom Conference

National Executive 8:30pm ET – 10:30pm

<https://zoom.us/j/5822343341>

One tap mobile: +16475580588 5822343341# in Canada

If calling in, dial from your location: +1-647-558-0588 in Canada. Meeting ID: 582 234 3341

+1-646-558-8656 from the USA. Meeting ID: 582 234 3341

Present: Board

President* Chris Ness

Vice President* John Tankard

Secretary* Beverly Klestorny

Treasurer* Deborah Hickey

Membership* Janet Ness

News Editor* Shona LaFortune

Regalia* Kevin Grubb

Director* Brock Hansler

Director* Andy Clark

Present: Advisors

Advertising – Vada Seeds

Competition- Neville Miller

Events Coordinator – Rob DiRisio

Paris Rally Chair – April Spears

Web Administrator- Daniel Klestorny

Chief Judge- Brock Hansler

Voting members identified with asterisks. A quorum requires five Board members present.

	Item	Discussion	Outcome/Follow-up/Action item
1	Opening: additions to agenda (New Business #8)		
2	Minutes from January 16, 2022 Minutes from February 6, 2022	To be approved To be approved	
3	Health / Welfare	Derek Browne	
4	Action Items from January 16 -quick check	<ol style="list-style-type: none"> 1. Question regarding advertising support -decision 2. Interim Corr. Sec. position – checking in 3. Privacy statement-circulated to web/news? 4. NE mtg. effectiveness outcomes 5. CVMM -follow up 6. Membership postcards 7. Ontario m/c insurance survey 	from Andy Bev K. Dan, Shona Chris Brock, Bill Janet Chris
5	By-law Number 2022-1	Motioned by Janet, seconded by John, to accept By-law Number 2022-1, being a by-law amending the General By-law 1015-1, as previously amended, to change the method of advance voting at meetings of members from proxy to advance ballot.	Chris
6	Executive Reports	Director-at-Large, Andy Director-at-Large, Brock Correspondence Secretary, Bev Membership Secretary, Janet Treasurer, Deborah Newsletter Editor, Shona Regalia, Kevin Vice-President, John President, Chris Advertising, Vada Competition, Neville Events, Rob National Rally, April Web Admin, Dan	
7	Committee Reports	Education/Bursary/Outreach -John, Brock Ethics/Conduct – Andy, Chair POR- Brock, Chair VAMM- Betty Anne	

8	New Business	Derek Browne - Betty Anne 10 questions submitted - Jim Briggs	
9	Other Business		
10	Action Items		Review
11	Next NE meeting	May 8, 2022	
12	Motion to adjourn, Round Table		
	Signature Block	Signature (Secretary): _____ Signature (President): _____	

DRAFT 2022-03-09

CANADIAN VINTAGE MOTORCYCLE GROUP

By-law Number 2022-1, being a by-law amending the General By-law 1015-1, as previously amended, to change the method of advance voting at meetings of members from proxy to advance ballot.

Background

The Directors have determined that the advance ballot system of voting permitted under the Canada Not-for-profit Corporations Act would be a simpler and more effective method of absentee voting than the current proxy system. This is the purpose of section 1 of this By-law.

The Directors have also decided that, as a matter of good housekeeping, the numbering system of the General By-law requires adjustment to make all numbering sequential. This is the purpose of section 2 of this By-law.

Now therefore be it resolved that:

- Subsection 2.05 of SECTION 2 - MEMBERSHIP, entitled "Proxy Voting at Members' Meetings" is hereby deleted, and the following inserted in its place:**

2.05 Advance Ballot by Mail or Electronic Means at Members' Meetings

Pursuant to section 171(1) (Absentee Voting) of the Act, a member entitled to vote at a meeting of members may vote by mailed-in ballot or by means of a telephonic, electronic or other communication facility if the Corporation has a system that:

- a. enables the votes to be gathered in a manner that permits their subsequent verification, and
- b. permits the tallied votes to be presented to the Corporation without it being possible for the Corporation to identify how each member voted.

Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendment to the by-laws of the Corporation to change this method of voting by members not in attendance at a meeting of members.

- 2. The numbering of sections in the general by-law is hereby amended to make all section numbers sequential.

Old	New	Old	New	Old	New
1.05	1.04	4.03	4.01	4.08	4.06
1.07	1.05	4.04	4.02	4.09	4.10
1.08	1.06	4.05	4.03	8.02	8.01
2.03	2.02	4.06	4.04	8.03	8.02
2.05	2.03	4.07	4.05		

By-law 2022-1 was passed by the directors on March *, 2022, and approved by a special resolution of the members June *, 2022, to take effect on the date of approval.

President - Chris Ness

Correspondence Secretary –
Beverley Klestorny

Newsletter Editor Report for March 13 NE Meeting
Submitted by Shona LaFortune

Fire! As many of you know, the February issue had to be reprinted due to a fire at the printing plant. The newsletters were in their Canada Post plastic tubs, but the fire was on the roof above them and accordingly, they suffered damage from smoke and some melted plastic. One of the reasons I chose this printing company is because they have several plants, and they were able to reprint the issue. However, it was delayed by a week to wait for the building safety assessment and the week and a half it took to reprint (faster than usual because they didn't have to wait for the normal Canada Post approval). I have received several emails and phone calls from people asking about their February issues, so at least I know a few people look forward to their printed copies.

Opinions Speaking of printed copies, in the March issue I printed an opinion piece from Jim Briggs regarding the costs of the printed newsletter. I have received perhaps half a dozen responses from people who read the online version. I expect there might be a few once the printed copies are received. All the responses came in within two days and since then, nothing. Does that tell us something?

I will have some rebuttal information myself. They may not all be in the April issue because it will be too soon to wait for responses from people who get the printed copies. This may be a matter for the NE to consider at some point, but right now there are nothing but opinions. I DO NOT think the time for discussion is now; we simply do not have sufficient information.

Advertising We have picked up another new advertiser, AVC (auto vapour cleaning) for four issues. I offered him 25% off for four issues. I'd rather have four at 75% than one at 100%. The artist (ATV?) was very disappointed as he had no enquiries at all. He has one more ad left and he will run it after the summer. MMMotowerks has indicated in an email that they will advertise indefinitely.

It's a bit challenging to know whether to continue to run ads after their initial period as some don't answer their emails. I also don't know if their payments are up to date. Vada says that she doesn't always get the information she needs regarding the A/R. I think we need to investigate an improved A/R system for the advertising and better communication.

Covers Since implementing the full vertical photographs on the front cover, I have had some good submissions, but in some cases I have had to doctor horizontal photos and I might have to go back to horizontal images if I don't receive more responses. I hope that once the weather improves and people move their bikes outside, there will be more choices.

Holiday Themes As you have all noticed, I decorate many issues with some toons or graphics related to any holidays that fall that month, such as Easter, Remembrance Day, Christmas (Chris liked his Santa hat), Halloween (MY FAVOURITE!) etc. I intend to feature some rainbows and flags for Pride Month in June. I cannot believe that out of 2,000 some members, we don't have any same sex couples, and even if by amazing odds we don't, I'd like to make sure that we show that as an organization we are not

closed to anyone. Just giving you a heads up so that if anyone is opposed, they can be sure not to look at the June issue.

Events It's nice to see more events being scheduled by the sections. Although the PO&R document indicates a maximum of 2 insertions, John P. and I have been allowing three. Although the opening pages of the newsletter clearly indicate a maximum of two before payment is required (like anyone ever reads those pages), at this point I am using my discretion because I think it's important that now that we have some events to advertise, we suppose the sections as much as possible in publicity. My decisions will depend, of course, on space available.

Respectfully submitted,

Shona LaFortune

CVMG NE Conference Call – March 13, 2022 Treasurer's Report

Bank balance as of March 12, 2022	\$ 139,903.53
Accounts Receivable	\$ 0
Account Payable	\$ 0

All Section Year-End Financial Reports and Bank Statements have been received except for Ausable and Keystone. All cheques for the Section Transfers have been issued.

I have reviewed all the year-end financial reports received from Gain Control Bookkeeping comparing them to my records. I emailed Shari at Gain and cc'd Chris Ness on any errors and/or adjustments needed. Will review the revised statements once all the adjustments have been made.

Received email from Nuss Jomha requesting documents to begin the Review of Engagement (audit). Scanning a copy of all requested documentation and emailing to Nuss.

As discussed with Chris Ness, I have attached a copy of the Word document as presented at the 2021 AMM identifying and clarifying the differences between the Financial Statements as published in the Newsletter and the Final Financial Statements issued at the completion of the Audit by Nuss Jomha just prior to the AMM.

Member of the POR Committee (Policies, Organization and Rules) and attend all ZOOM meetings

Member of the VAMM Committee (Virtual Annual Members Meeting) and attend all ZOOM meetings

Canadian Vintage Motorcycle Group**Statement of Financial Position**

As at December 31, 2020

PUBLISHED VS AMENDED FINAL

Assets	Published	Amended Final	
Current Assets			
Cash-National Account	\$ 131,776	\$131,776	
Cash-Section Accounts	\$ 109,456	\$109,456	
Cash-Paris Rally Account	\$ 31,781	\$ 31,781	
Cash-Oaken Account	\$ 18,983	\$ 18,983	
Short-term investments (note3)	\$ 44,105	\$ 44,105	
Accounts Receivable	\$ 4,876	\$ 4,876	
HST Receivable	\$ (75)	\$ (75)	
Prepaid Expenses	\$ 3,366	\$ 3,366	
Regalia Inventory	\$ 3,710	\$ 3,710	
	<u>\$ 347,978</u>	<u>\$347,978</u>	
Capital Assets – net of depreciation (Note 4)	\$ 2,772	\$ 2,772	
Long-term investments (Note 3)	<u>\$ 38,595</u>	<u>\$ 38,595</u>	
TOTAL ASSETS	<u>\$ 389,345</u>	<u>\$389,345</u>	
Liabilities			
Current liabilities			
Accounts payable	\$ 0	\$ 0	
Deferred revenue – Paris Rally		<u>\$ 5,669</u>	
Total Liabilities	<u>\$ 0</u>	<u>\$ 5,669</u>	
Net Assets			
Internally restricted net assets			
Invested in capital assets	\$ 0	\$ 0	
Internally restricted (Note 5)	\$ 64,252	\$ 64,252	
Unrestricted	<u>\$ 325,093</u>	<u>\$319,424</u>	Note 1
Total Net Assets	<u>\$ 389,345</u>	<u>\$383,676</u>	
TOTAL LIABILITES AND NET ASSETS	<u>\$ 389,345</u>	<u>\$389,345</u>	
Commitments (Note 6)			

Canadian Vintage Motorcycle Group

Statement of Financial Position

As at December 31, 2020

PUBLISHED VS AMENDED FINAL

	Internally restricted net assets invested			
	in capital assets	Internally Restricted	Unrestricted	Net
PUBLISHED				
Balance – Beginning of the Year (Note 5) 371,142	\$	\$ 64,109	\$307,033	\$
Excess (deficiency) of revenue over expenses 17,270	\$ 0	\$ 0	\$ 17,270	\$
Interest income on Paris Rally Reserve	\$ 0	\$ 143	\$ (143)	\$ 0
Adjustment to Net Assets 933	\$ 0	\$ 0	\$ 933	\$
Balance – End of the Year <u>\$389,345</u>	<u>\$ 0</u>	<u>\$ 64,252</u>	<u>\$325,093</u>	

As Amended

	Internally restricted net assets invested			
	in capital assets	Internally Restricted	Unrestricted	Net
AMENDED FINAL				
Balance – Beginning of the Year (Note 5) 371,142	\$	\$ 64,109	\$307,033	\$
Excess (deficiency) of revenue over expenses 11,601	\$ 0	\$ 0	\$ 11,601 *	\$
Interest income on Paris Rally Reserve	\$ 0	\$ 143	\$ (143)	\$ 0
Adjustment to Net Assets 933	\$ 0	\$ 0	\$ 933	\$

Balance – End of the Year	\$ 0	\$ 64,252	\$319,424
			<u>\$383,676</u>

*see Note 1

Canadian Vintage Motorcycle Group

Statement of Financial Position

As at December 31, 2020 PUBLISHED VS AMENDED FINAL

	Published	Amended Final	
Revenue			
Membership fees	\$ 81,517	\$ 85,949	Note 2
Regalia sales	\$ 137	\$ 137	
Advertising revenue	\$ 6,372	\$ 6,372	
National revenue from Paris Rally	\$ 8,343	\$ 0	Note 3
Paris Rally Registration	\$ 4,208	\$ 0	Note 4
Paris Rally Regalia Sales	\$ 0	\$ 0	
Paris Rally Donations from Venders	\$ 775	\$ 775	
Increase (Decrease) Section Balances	\$ (6,198)	\$ (6,198)	
Interest Income	\$ 1,915	\$ 1,915	
Total revenue	\$ 97,069	\$ 88,950	
Operating expenses			
Cost of Regalia Goods Sold	\$ 0	\$ 0	
Printing and mailing	\$ 34,028	\$ 34,028	
AMM expenses	\$ 1,283	\$ 1,333	Note 5
Section transfers	\$ 13,010	\$ 10,510	Note 6
Section start-up	\$ 75	\$ 75	
Insurance expense	\$ 12,348	\$ 12,348	
Internet and conference calls	\$ 4,685	\$ 4,684	
Bank fees	\$ 75	\$ 75	
Affinipay fees	\$ 638	\$ 638	
Bad Debts	\$ 1,384	\$ 1,384	
Legal and accounting fees	\$ 7,421	\$ 7,421	
Office Supplies	\$ 833	\$ 833	
Website redesign	\$ 1,950	\$ 1,950	
<i>Paris Rally Expenses:</i>			
Paris Rally grounds and amenities	\$ 0	\$ 0	
Paris Rally advertising	\$ 28	\$ 28	

Paris Rally catering	\$ 482	\$ 482
Paris Rally promotion and awards	\$ 866	\$ 866
Paris Rally tees & regalia	\$ 0	\$ 0
Paris Rally mileage expenses	\$ 0	\$ 0
Paris Rally donations	\$ 0	\$ 0
Paris Rally bank fees	\$ 0	\$ 0
Depreciation of capital assets	\$ 693	\$ 693
Total Expenses	\$ 79,799	\$ 77,349
Excess of revenue over expenses	\$ 17,270	\$ 11,601

Canadian Vintage Motorcycle Group

Statement of Financial Position

As at December 31, 2020

PUBLISHED VS AMENDED FINAL

	Published	Amended Final	
Revenue			
Membership fees	\$ 81,517	\$ 85,949	Note 2
Regalia sales	\$ 137	\$ 137	
Advertising revenue	\$ 6,372	\$ 6,372	
National revenue from Paris Rally	\$ 8,343	\$ 0	Note 3
Increase (Decrease) Section Balances	\$ (6,198)	\$ (6,198)	
Interest Income	\$ 1,772	\$ 1,772	
Total revenue	\$ 91,943	\$ 88,032	
Operating expenses			
Cost of Regalia Goods Sold	\$ 0	\$ 0	
Printing and mailing	\$ 34,028	\$ 34,028	
AMM expenses	\$ 1,283	\$ 1,333	Note 5
Section transfers	\$ 13,010	\$ 10,510	Note 6
Section start-up	\$ 75	\$ 75	
Insurance expense	\$ 12,348	\$ 12,348	
Internet and conference calls	\$ 4,685	\$ 4,684	
Bank fees	\$ 75	\$ 75	
Affinipay fees	\$ 638	\$ 638	
Bad Debts	\$ 1,384	\$ 1,384	
Legal and accounting fees	\$ 7,421	\$ 7,421	
Office Supplies	\$ 833	\$ 833	
Website redesign	\$ 1,950	\$ 1,950	
Total Expenses	\$ 77,730	\$ 75,279	

Excess of revenue over expenses \$ 14,213 \$ 12,753

Canadian Vintage Motorcycle Group

Statement of Financial Position

As at December 31, 2020 **PUBLISHED VS AMENDED FINAL**

	Published	Amended Final	
Revenue			
Paris Rally Registration	\$ 4,208	\$ 0	Note 4
Paris Rally Regalia Sales	\$ 0	\$ 0	
Paris Rally Donations from Vendors	\$ 775	\$ 775	
Interest Income	<u>\$ 143</u>	<u>\$ 143</u>	
Total revenue	<u>\$ 5,126</u>	<u>\$ 918</u>	
Operating expenses			
Paris Rally grounds and amenities	\$ 0	\$ 0	
Paris Rally advertising	\$ 28	\$ 28	
Paris Rally catering	\$ 482	\$ 482	
Paris Rally promotion and awards	\$ 866	\$ 866	
Paris Rally tees & regalia	\$ 0	\$ 0	
Paris Rally mileage expenses	\$ 0	\$ 0	
Paris Rally donations	\$ 0	\$ 0	
Paris Rally bank fees	\$ 0	\$ 0	
Depreciation of capital assets	<u>\$ 693</u>	<u>\$ 693</u>	
Total Expenses	<u>\$ 2,069</u>	<u>\$ 2,070</u>	
Excess of revenue over expenses	<u>\$ 3,057</u>	<u>\$ (1,152)</u>	

Canadian Vintage Motorcycle Group**Statement of Financial Position**As at December 31, 2020 **PUBLISHED VS AMENDED FINAL**

	Published	Amended Final
Cash provided by (used for) the following activities		
Operating		
Excess of revenues over expenditures	\$ 17,270	\$ 11,601
Add (deduct) items not involving cash:		
Depreciation of Capital Assets	\$ 693	\$ 693
Adjustments to Net Assets	\$ 933	\$ 933
Changes in non-cash working capital:		
Decrease (increase) in account receivable	\$ 4,911	\$ 4,911
Increase in HST receivable	\$ 469	\$ 469
Decrease in inventory	\$ 0	\$ 0
Increase in prepaid expenses	\$ (966)	\$ (966)
Decrease in accounts payable	<u>\$ 4,755</u>	<u>\$ (4,755)</u>
	\$ 18,555	\$ 18,555
Investing		
Net purchases of investments	\$ 1,591	\$ 1,591
Purchase of Capital Assets	<u>\$ 0</u>	<u>\$ 0</u>
	\$ 1,591	\$ 1,591
Increase (Decrease) in Cash	\$ 16,964	\$ 16,964
Cash – beginning of year	<u>\$275,032</u>	<u>\$275,032</u>
Cash – end of year	<u>\$291,996</u>	<u>\$291,996</u>

Cash of \$23,141 is restricted as an operating reserve (\$12,623 for ensuring two months publication of the newsletter, \$10,518 for potential emergency operating expenses related to website, accounting, and tax liabilities). Cash of \$15,778 is restricted as an insurance reserve to cover next year's premium or the deductible on any potential claim. Cash of \$25,333 is restricted as a Paris Rally reserve. These funds are reserved as required by CVMG's Constitution and By-Laws.

***THERE WERE NO CHANGES TO THE LAST THREE PAGES OF THE REPORT SO THEY WERE NOT REPRODUCED

Canadian Vintage Motorcycle Group

Statement of Financial Position

As at December 31, 2020 PUBLISHED VS AMENDED FINAL

- Note 1 The difference of \$ 5,669 is attributed to the adjustment of Rally Registration Fees deferred to a pre-paid liability account and not claimed as revenue earned.**
- Note 2 The difference of \$4,432 is due to a cheque in the amount \$6,757.61, which was for Rally Registration Fees collected through Affinipay on behalf of the Paris Rally. This cheque was issued and intended only as a transfer from the National bank account to the Paris Rally bank account not as an adjustment to the membership fee revenue. As part of a membership deposit, a member had included \$125.00 for Rally Registration, meal, etc. A cheque in the amount of \$125.00 was then issued to the Paris Rally Treasurer, again as a direct transfer of funds from the National bank account to the Paris Rally bank account not as an adjustment to the membership revenue. An adjustment from the membership revenue in the amount \$2,450.00 was also made, this amount was received from the Essex-Kent Section for funds not used of the \$2,500.00 advance for the planning of the AMM.**
- Note 3 CVMG National received two cheques in the amounts \$2,926.57 and \$5416.73 which were for excess funds collected for two previous year's Paris Rally. This was to be entered as a direct transfer from the Paris Rally bank account to the National bank account. An adjustment was made to correct the error. These funds would have been claimed as revenue the year in which it was earned.**
- Note 4 The amount \$4,208 was originally recorded as Paris Rally Registration revenue. Due to COVID, the Paris Rally was postponed so the funds were transferred to**

a deferred revenue account. This amount will be adjusted in the year that the Paris Rally takes place and transferred to a revenue earned account.

Note 5 The amount of \$50.00 was added to the AMM expense account as an expense incurred by the Essex-Kent Section in their planning the AMM. In the previous report it was not accounted for as an AMM expense, and a correction was made.

Note 6 **The Section transfer advance issued to the Essex-Kent Section was returned to CVMG National in the amount \$2,450.000 (\$2,500 - \$50) but was entered into the Section Transfer account in error, an adjustment was made to reverse the transaction.**